



# The Vintage Car Club of New Zealand Incorporated

## Privacy Statement (DRAFT) 6 February 2024

We collect personal information from members and branches, when members apply to join as a member, apply for a Vehicle ID Card or DOMAS (date of manufacture authenticity statement), apply for an Historic Racing Licence, Competition Log Book, enter club events, or insure their vehicles through the Club's insurance scheme with Vero, including information about:

- member name, age
- member billing information
- member contact information
- member subscriptions status
- payment information
- member and branch interactions with National Office
- member's vehicles
- member's interests
- branch information

We collect member's personal information in order to:

- be able to provide the services of the Club to the members, including:
  - Vehicle ID Card and DOMAS documents
  - Identifying members and magazine subscribers when they contact National Office
  - Historic Racing Licences and Competition Log Books
  - Production of the club magazine, Beaded Wheels, including non-member subscribers
  - to communicate with members, send newsletters
  - to allow Branches to manage the members in their territory, including organising Rallies, Events, Meetings, and newsletters
  - improving member services
- to train office staff and member volunteers that do work at, or for the National Office

Besides our staff, we share certain information with:

- Vero in order to allow them to maintain the discounted and special insurance scheme for members.
- NZTA (and occasionally other government agencies), in order to advance and assist the Club in its efforts to provide additional services to members.
- other government agencies including the registrar of Incorporated Societies.
- the spouse or partner, and/or family members, in the case of joint membership.
- from time to time a membership list may be provided to members, which contains certain member's information, and certain vehicle information. Members can elect to have their member and/or vehicle information (provided for Vehicle ID card and related purposes), suppressed from such membership lists.
- life member's information may be published in certain publications, and on the Club website.
- some information is provided to outside organisations (such as the Club auditors and other professional advisors), in order for them to provide specific services to the Club.



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- information systems and technology service providers, but only to the extent that such information is necessary for them to provide such services efficiently.

Providing some information is optional. If members choose not to provide vehicle information (for example), we'll be unable to provide Vehicle ID Card and related services for those vehicles.

We keep your information safe by storing it in secure computer systems and some associated supporting paper files, to which only club staff and authorised members have access, in order for them to carry out their specific duties and roles with in the Club.

Members and Branches have the right to ask for a copy of any personal information we hold about them, and to ask for it to be corrected if the member or branch think it is wrong or incomplete. A member or branch can ask for a copy of their information, and to have it corrected, by contacting National Office at [admin@vcc.org.nz](mailto:admin@vcc.org.nz), or +64 3 366 4461, or PO Box 2546, Christchurch.

**Web Site Cookies.** When members and branches use the Club's websites and on line systems, we may use cookies, tags, and other technologies to enhance the web site experience. We do not collect or store any payment information which members and subscribers might supply to make payments for subscription or other invoices.

The Club website contains links to other websites. The Club is not responsible for the accuracy, privacy practices or security of such websites. This Policy applies solely to the information provided through the Club's website and on line services.